(Appendix H)

COMMUNICATION STRATEGIES THAT ARE HELPFUL WHEN WORKING WITH THE CONFUSED ELDERLY

General Attitude and Approach

Calm
Flexible
Non-resistive
Guiding (not controlling)

Verbal Approaches

- 1. Use concrete, exact, positive phrases; repeat the same phrase.
- 2. Trigger automatic responses.
- 3. Break tasks down into single instructions like "walk forward", "stop", "turn around", and "sit down".
- 4. Make a suggestion if the person is unable to make a choice.
- 5. Use a calm, soft, slow voice pattern.
- 6. Ask one question at a time and WAIT for a response.
- 7. Do not argue or try to reason.
- 8. Use distraction.
- 9. Keep your promises, so promise only what you will be able to do.
- 10. Include the person in your conversation.
- 11. Identify the person's vocabulary and use it--if he uses the word "potty" for bathroom, then staff should use that word.
- 12. Treat the resident as an elder or peer. not as a child.
- 13. Acknowledge the person's feelings and help her "name it" if she has difficulty-for example: "You look sad. Do you miss your daughter after she leaves?"
- 14. Give directions within attention span.

Nonverbal Approaches

- 1. Practice "looking friendly"- Your attitude/mood is contagious, felt by all, even if you share it verbally only with other staff.
- 2. Make your verbal and nonverbal messages the same.
- 3. Stand in front and make eye contact.
- 4. Assume an equal or lower position, especially if the resident feels powerless.
- 5. Move slowly.
- 6. Approach from the front, not the side or behind.
- 7. Avoid overwhelming the resident physically or verbally (approaching an anxious resident with three or more people may lead to a catastrophic reaction).

- 8. Use lots of touch, if the resident enjoys it, and allow time for the resident to touch you.
- 9. Identify symbolic behaviors and their meaning- the cup the resident wishes to hang onto often after meals may be symbolic for having coffee with friends and relatives and be a source of security and comfort.

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